

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

# نمایه سازی نشریه علمی در پایگاه Scopus

## نکات و راهکارها

زینب کریمی مقدم

کارشناس ارشد کتابداری و اطلاع رسانی پزشکی

دلایل اهمیت نمایه سازی نشریه در پایگاه های معتبر علمی

- General listing

- e.g: library catalogues , Ulrich's

- Quality controlled listing

- Topic-Specialist Indexes

- e.g. Medline

- Geographical Indexes

- Index\_Medicus for Eastern Mediterranean region(IMEMR)

- Citation Indexing

- e.g. ISI Web of Science, Scopus



**WHAT?**

- رویکردهای ارزیابی مقاله ها/ژورنال ها:محتوایی، ساختاری، استنادی
- تأکید رویکرد استنادی بر اثربخشی
- ارزیابی میزان استفاده از مقالات از طریق بررسی چگونگی و میزان استناد به آنها توسط پژوهشگران دیگر(رفتار استنادی)
- کاربرد در ارزیابی و رتبه بندی موسسه ها و مراکز آموزشی و پژوهشی

➤ برای مشاهده بازتاب کارهای علمی در حوزه ای خاص: محاسبه میزان این تاثیر  
رایج ترین روش:

➤ رجوع به استناد ها یا شمارش تعداد ارجاعاتی که به هر مقاله در طول یک دوره زمانی تشخیص داده شده

➤ تحلیل نتایج به دست آمده که به آن تحلیل استنادی می گویند

➤ قانون برادفورد

➤ به زبان ساده مجلاتی نمایه می شوند که احتمال استناد به آن ها بیشتر است

## نمایه های استنادی: کاربردها و هدف ها

- فراهم نمودن امکان جست و جو و بازیابی اطلاعات
- معرفی نویسندگان با بیشترین تولید علمی در حوزه خاص
- معرفی نشریات برتر برای چاپ مقالات اعضای هیأت علمی
- گردآوری سیاهه ای از نشریات معتبر با استنادهای بالا
- معرفی کشورهایی با بیشترین تولیدات علمی
- معرفی دانشگاه ها و مراکز پژوهشی دارای بیش ترین تولیدات علمی
- انتخاب داوری های تخصصی توسط سردبیران مجله ها (بر مبنای استنادهای داده شده به آن ها)
- ابزارهای علم سنجی در حوزه های مختلفو نشان دهنده روابط بین آثار علمی مختلف اند
- ابزاری برای مجموعه سازی ادواری های چالش برانگیز مورد استفاده کتابداران



## اهمیت نمایه سازی

- ابزاری کلیدی برای اطمینان از مشاهده پذیری نشریه
- ابزاری برای رسیدن به استانداردهای نشر علمی نشریات

فهرست حاضر معرف ۱۳۹ عنوان نشریه ایرانی در فهرست اصلی نشریات موسسه بین المللی اسکوپوس می باشد

<div>  <div> <p>پایگاه مرکز اطلاعات علمی جهاد دانشگاهی</p> <p> <a href="#">صفحه اصلی</a> <a href="#">نشریات</a> <a href="#">نویسندگان</a> <a href="#">JCR</a> <a href="#">نشریات روآمده</a> <a href="#">اخبار و گزارش ها</a> <a href="#">کارگاه های آموزشی</a> <a href="#">درباره پایگاه</a> <a href="#">تماس با ما</a> <a href="#">راهنمای کاربران</a> <a href="#">آمار بازدید</a> </p> </div> </div>					
<div> <div>جستجو در بین ۴۰۹۵۴۷ مقاله علمی - پژوهشی و ۳۱۴۶۷۰ مقاله تمام متن</div> <div> <div>مقالات</div> <div>جستجو</div> <div>ورود به سامانه ترجمه متون علمی</div> <div>نرم افزار اندروید</div> <div>فارسی</div> <div>English</div> </div> </div>					
نشریات ایرانی Scopus					
Title	ISSN	SJR	Quartile	Cite/Doc	Subjects
Acta Medica Iranica	00446025	0.283	Q2	0.63	Medicine (miscellaneous) (Q2)
Advanced Pharmaceutical Bulletin	22517308, 22285881	0.608	Q1	2.05	Pharmacology, Toxicology and Pharmaceutics (miscellaneous) (Q1)
Analytical and Bioanalytical Electrochemistry	20084226	0.177	Q4	0.62	Analytical Chemistry (Q4); Electrochemistry (Q4)
Annals of Functional Analysis	20088752	0.384	Q3	0.46	Analysis (Q3); Control and Optimization (Q3)
Archives of Bone and Joint Surgery	23454644, 2345461X	0.319	Q3	0.8	Orthopedics and Sports Medicine (Q3); Surgery (Q3)
Archives of Clinical Infectious Diseases	23452641, 26412345	0.17	Q3	0.39	Cardiology and Cardiovascular Medicine (Q3); Toxicology (Q4)
Archives of Iranian Medicine	10292977	0.532	Q2	1.32	Medicine (miscellaneous) (Q2)
Archives of Razi Institute	03653439	0.151	Q4	0.26	Immunology and Microbiology (miscellaneous) (Q4); Toxicology (Q4); Veterinary (miscellaneous) (Q4)
ARYA Atherosclerosis	17353955, 22516638	0.434	Q3	0.9	Cardiology and Cardiovascular Medicine (Q3)
Asian Journal of Civil Engineering	15630854	0.238	Q3	0.33	Civil and Structural Engineering (Q3)
Asian Journal of Sports Medicine	2008000X, 20087209	0.402	Q3	0.99	Orthopedics and Sports Medicine (Q3); Sports Science (Q3)
Asian Pacific Journal of Cancer Prevention	15137368, 2476762X	0.743	Q2	1.82	Oncology (Q2); Public Health, Environmental and Occupational Health (Q2); Cancer Research (Q3); Epidemiology (Q3)
Avicenna Journal of Medical Biotechnology	20084625, 20082835	0.451	Q2	1.53	Biomedical Engineering (Q2); Biotechnology (Q2); Applied Microbiology and Biotechnology (Q3); Bioengineering (Q3)
Banach Journal of Mathematical Analysis	17358787	0.829	Q2	0.78	Algebra and Number Theory (Q2); Analysis (Q2)
Basic and Clinical Neuroscience	2008126X	0.356	Q3	0.8	Neurology (clinical) (Q3); Cellular and Molecular Neuroscience (Q4)
BiolImpacts	22285660, 22285652	0.689	Q1	2.36	Pharmaceutical Science (Q1); Biochemistry, Genetics and Molecular Biology (miscellaneous) (Q2); Medicine (miscellaneous) (Q2)
Bulletin of the Iranian Mathematical Society	10186301	0.274	Q3	0.29	Mathematics (miscellaneous) (Q3)
Caspian Journal of Internal Medicine	20086164, 20086172	0.588	Q2	1.23	Internal Medicine (Q2)

## پایگاه استنادی الزویر

- از سال ۲۰۰۴
- امکان داده کاوی های عمیق و مقایسه خروجی علمی افراد، موسسات و کشورها
- هیأت مشاوران انتخاب محتوای اسکوپوس (Scopus Content Advisory Board(CSAB
- در سال ۲۰۰۹ بستر ارزیابی عناوین اسکوپوس (The Scopus Title Evaluation Platform(STEP

## مراحل نمایه سازی در اسکوپوس

1. Agreement

2. Before completing the form
3. Contact information
4. Serial title information
5. Document upload
6. Additional information
7. Submit

Step 1 - Agreement

Thank you for your interest in Scopus.

- Please read our minimum criteria below carefully and be sure that the title you are suggesting for Scopus meets all of them.
- If you are not the publisher of this title, we recommend that you contact the publisher of the title and request that they complete the suggestion form.
- You can save a draft of the suggestion for at any time and return to your application later (click on 'Save draft'). Please note that your \* application will be saved for 7 days.

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Titles will only be considered for evaluation if they meet the following minimum criteria:

- The title should publish peer reviewed content.
- The title should be published on a regular basis (i.e. have an ISSN confirmed by the ISSN International Centre). To register an ISSN, please [visit this page](#).
- The title should have English language abstracts and article titles.
- The title should have references in Roman script.
- The title should have a publication ethics and publication malpractice statement in the English language on its website.

To read how Elsevier uses, collects and shares personal data, please read the [Elsevier Privacy Policy](#).

Agreement

- ☐ I am aware of the general guidelines that Scopus uses to select titles.

Next

## **Step 1 - Agreement**

**Thank you for your interest in Scopus.**

- Please read our minimum criteria below carefully and be sure that the title you are suggesting for Scopus meets all of them.
- If you are not the publisher of this title, we recommend that you contact the publisher of the title and request that they complete the suggestion form.
- You can save a draft of the suggestion for at any time and return to your application later (click on 'Save draft'). Please note that your \* application will be saved for 7 days.

**Titles will only be considered for evaluation if they meet the following [minimum criteria](#):**

- The title should publish peer reviewed content.
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- The title should have English language abstracts and article titles.
- The title should have references in Roman script.
- The title should have a publication ethics and publication malpractice statement in the English language on its website.

I am aware of the general guidelines that Scopus uses to select titles.

➤ **Step 2 - Please read carefully before completing this form**

- Please check the [Scopus source list](#) to determine whether the title you wish to suggest is already in Scopus. Please be aware that active Medline-sourced titles (see column Q in the title list) may also be suggested for full Scopus coverage.- New titles are reviewed on a continuous basis by the independent [Scopus Content Selection & Advisory Board \(CSAB\)](#).
- We strive to evaluate new title suggestions as quickly as possible, however, please allow for several months up to one year for the review process to be completed.
  - The CSAB uses sample documents of published content to evaluate the quality of a title. We recommend that a title has published for at least two years before it is suggested for inclusion in Scopus and we may reject a title suggestion for review if the publication history is too short to review the title.
  - You will be asked to provide sample PDFs as a final step in the title suggestion process. It is not possible to complete the title suggestion process without uploading PDFs.
  - Be aware that the evaluation of a title is not influenced by the number of times it is suggested. Multiple submissions of the same title will only delay the review process.
  - Review of your title suggestion does not guarantee selection of the title.
  - Titles lacking a dedicated website with information relevant for review will not be considered for evaluation.



1. Agreement ✓
2. Before completing the form ✓
- 3. Contact information**
4. Serial title information
5. Document upload
6. Additional information
7. Submit

**Step 3 - Contact information**

\* Form of address:

\* Your first name and/or initials:

\* Your surname:

\* E-mail address:

\* Function:

\* My institution has access to Scopus:

Institute:

\* Country/Territory:

\* Your relation to the title/journal:

☐ The users of my library read this title

☐ I am the (co-)editor-in-chief and/or the managing editor <sup>1</sup>

☐ I am a member of the editorial (advisory) board

☐ I am the publisher

☐ Other:

<sup>1</sup> Please also check this option if you are in a position similar to the editor-in-chief / managing editor, i.e. carrying main responsibility for the content of the journal

\* = mandatory field. Input is required

[Back](#) [Save draft](#) [Next](#)

1. Agreement ✓
2. Before completing the form ✓
3. Contact information ✗
- 4. Serial title information**
5. Document upload
6. Additional information
7. Submit

**Step 4 - Serial title information**

\* Serial title (no abbreviations please):

Sub-title (if applicable):

Alternative serial title (e.g. parallel language title):

\* Print and/or electronic ISSN: ☒ Print ISSN  -

☐ Electronic ISSN

\* Type of serial publication:

\* Primary field:

Main field 1:

Main field 2:

\* Primary publisher:

(Enter the publisher name or a part of the publisher name. If the publisher is not listed select "Other")

\* Country/Territory of publisher:

- \* Has this title been evaluated for Scopus coverage before:
- ☐ Yes
- ☐ No
- ☐ Don't know

1. Agreement ✓
2. Before completing the form ✓
3. Contact information ✗
4. Serial title information ✗
- 5. Document upload**
6. Additional information
7. Submit

### Step 5 - Upload documents

The assessment of the actual content plays an important role in the evaluation of suggested titles. Therefore, we ask you to upload the three (3) most recent issues. If that is not possible, please upload nine (9) sample articles and a table of contents from the most recent issue(s). The uploaded documents must be in PDF or Microsoft Word format. The following conditions apply:

Sample articles do need to contain an abstract of the article. The availability of English-language abstracts is a minimum criterion to be indexed in Scopus. Titles that do not have English abstracts may not be acceptable for review.

If you cannot upload complete issues, please select 9 sample articles from the most recent issues and include at least one table of contents of a complete issue. The maximum number of documents that you can upload is 10.

Only submit research articles or review articles as sample articles. Other document types such as book reviews or editorials are not considered as sample articles.

The presence of either the 3 most recent issues, or the 9 most recent articles plus a table of contents file, is a minimum requirement in order for a title to be reviewed for Scopus indexing.

**Please do not send us any issues by postal mail.** We only accept electronically submitted issues or articles.

The maximum size of each document that you upload is 10MB.

You will receive an automatic e-mail confirmation within 24 hours of submission. If you do not receive an e-mail confirmation, please check your spam filter.

In case you have any questions, you can contact us at [titlesuggestion@scopus.com](mailto:titlesuggestion@scopus.com).

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☐ I am having technical difficulties uploading documents and will contact the Scopus team at [titlesuggestion@scopus.com](mailto:titlesuggestion@scopus.com)

#### Upload documents

Please specify document type: ☐ Full issues (You need to upload minimal 3 recent issues.)  
☐ Single articles (You need to upload minimal 10 recent articles.)

Upload sample documents:   (document upload limit 10)

Uploaded sample documents: -- no document(s) uploaded --

If the title is Open Access, please provide a link to the online [http\(s\)://](#)    
full text:

- The assessment of the actual content plays an important role in the evaluation of suggested titles. Therefore, we ask you to upload the three (3) most recent issues. If that is not possible, please upload nine (9) sample articles and a table of contents from the most recent issue(s). The uploaded documents must be in PDF or Microsoft Word format. The following conditions apply: Sample articles do need to contain an abstract of the article. The availability of English-language abstracts is a minimum criterion to be indexed in Scopus. Titles that do not have English abstracts may not be acceptable for review.
- If you cannot upload complete issues, please select 9 sample articles from the most recent issues and include at least one table of contents of a complete issue. The maximum number of documents that you can upload is 10.
- Only submit research articles or review articles as sample articles. Other document types such as book reviews or editorials are not considered as sample articles.
- The presence of either the 3 most recent issues, or the 9 most recent articles plus a table of contents file, is a minimum requirement in order for a title to be reviewed for Scopus indexing.
- **Please do not send us any issues by postal mail.** We only accept electronically submitted issues or articles.
- The maximum size of each document that you upload is 10MB.
- You will receive an automatic e-mail confirmation within 24 hours of submission. If you do not receive an e-mail confirmation, please check your spam filter.

1. Agreement ✓
2. Before completing the form ✓
3. Contact information ✗
4. Serial title information ✗
5. Document upload ✗
- 6. Additional information**
7. Submit

### Step 6 - Additional information

\* Please describe the aims & scope of the title (in English):

\* What is the start year (of current title):

\* Has this title undergone any name changes, mergers or splits:  
☐ Yes  
☐ No  
☐ Don't know

Publisher contact name:

Publisher contact e-mail address:

Additional publisher contact name:


Additional publisher e-mail address:

Editorial contact name:

Editorial contact e-mail address:

Additional editorial contact name:

Additional editorial contact e-mail address:

\* Please provide us with a link to the publication ethics and publication malpractice statement for this title:  

\* Does the title have a homepage: ☐ Yes  
☐ No

\* Is the content of this title available in electronic format: ☐ Yes  
☐ No, it is published only in a print-version

\* Frequency (nr. of issues per year):  or Continuous ☐  or Other:  

\* Average number of research articles and review articles published per year:  

1. Agreement ✓
2. Before completing the form ✓
3. Contact information ✗
4. Serial title information ✗
5. Document upload ✗
- 6. Additional information**
7. Submit

☐ No

\* Is the content of this title available in electronic format: ☐ Yes

☐ No, it is published only in a print-version

\* Frequency (nr. of issues per year):  or Continuous ☐ ⓘ or Other:  ⓘ

\* Average number of research articles and review articles published per year:  ⓘ

\* Are all articles published in English: ☐ Yes, all articles are published in English

☐ No, only some articles are published in English

☐ No, none of the articles are published in English

\* Do all articles have English-language abstracts and article titles: ☐ Yes, all articles have exclusively English-language abstracts and article titles; no abstracts/article titles in other language(s)

☐ Yes, all articles have English-language abstracts and article titles; in addition abstracts/article titles in other language(s) are offered

☐ No, only some abstracts/article titles are in English

☐ No, none of the abstracts/article titles are in English

☐ No, this publication does not have any abstracts/article titles, neither in English nor in any other language(s)

\* Do the articles have references in Roman alphabet: ☐ All articles have all of their references in Roman alphabet

☐ Articles have most of their references in Roman alphabet

☐ Articles have few of their references in Roman alphabet

☐ No articles have references in Roman alphabet / There are no references

\* Which type of peer review applies to this title: ☐ Main editor peer review: Only one (or two) main editor(s) review and select all the submitted articles for each issue.

☐ Open peer review: Reviewers are aware of the identity of the authors, and authors are also aware of the identity of reviewers. There are at least three or more reviewers for the total number of articles in each issue.

☐ Single-blind peer review: Reviewers are aware of the identity of the authors, but authors are unaware of the identity of reviewers. There are at least three or more reviewers for the total number of articles in each issue.

☐ Double-blind peer review: Reviewers are unaware of the identity of the authors, and authors are also unaware of the identity of reviewers. There are at least three or more reviewers for the total number of articles in each issue.

☐ Other:

\* What is the publisher's business model?:

\* What is the average manuscript turnaround time of the serial publication?:

\* What is the average manuscript acceptance rate?:

\* Please provide a detailed description of the peer review process:

1. Agreement ✓
2. Before completing the form ✓
3. Contact information ✗
4. Serial title information ✗
5. Document upload ✗
- 6. Additional information**
7. Submit

Name and first name (or initials) of main handling Editor 3:

Affiliation main handling Editor 3:

Country/Territory main handling Editor 3:

ORCID url main handling Editor 3 <sup>1</sup>: http(s)://  ⓘ

Online professional information main handling Editor 3 <sup>1</sup>: http(s)://  ⓘ

☐ This editor has no publicly available professional information

<sup>1</sup> Please provide URL for online professional information of main handling editor(s): for example, curriculum vitae/resumé, institutional or personal homepage, LinkedIn profile, etc., preferably showing scientific publications, current affiliation and affiliation history, awards and grants received.

\* What is the geographic distribution of authors publishing in this title: ☐ International - different continents  
☐ International - same continent  
☐ National - different institutes  
☐ National - same institute

\* Is the title (co-)published on behalf of a scientific society: ☐ Yes  
☐ No

\* Does the serial title have DOIs which are registered with CrossRef: ☐ Yes  
☐ No  
☐ Don't know

\* Is the title already indexed in other bibliographic databases: ☐ Yes  
☐ No  
☐ Don't know

\* Does this title offer open access to its full-text content: ☐ Yes  
☐ Yes, registered with DOAJ = Directory of Open Access Journals  
☐ Partly  
☐ No  
☐ Don't know

Other comments/ remarks:

Back

Save draft

Next

1. Agreement ✓
2. Before completing the form ✓
3. Contact information ✗
4. Serial title information ✗
5. Document upload ✗
6. Additional information ✗
- 7. Submit**

**Step 7 - Submit**

If you would like to make changes to the form, please click on 'Back'.  
If you want to finalize your suggestion, please click on 'Submit'.  
Please note that you can not return to a submitted form.

**A confirmation will be sent to your e-mail address.**

**If you have not received a confirmation e-mail within 24 hours, please contact us at [titlesuggestion@scopus.com](mailto:titlesuggestion@scopus.com) (please check your junk/spam folder before contacting us).**

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سیاست گذاری نشریه های علمی برای نمایه سازی

## معیارهای کلی ارزیابی اسکوپوس

- کیفیت محتوا
- نظم در انتشار
- خط مشی نشریه
- وضعیت نشریه (مشاهده پذیری)
- دسترسی آنلاین
- زبان
- اخلاق نشر

## Effective manuscript titles

- Attract reader's attention
- Contain fewest possible words
- Adequately describe content
- Are informative but concise
- Identify main issue
- Do not use technical jargon and rarely-used abbreviation

## محتوا

- مقالات اصیل پژوهشی
- **مقالات مروری**
- یادداشت سردبیر
- نقد کتاب
- مطالعه موردی
- دیدگاه ها
- اخبار
- تعداد مقالات منتشر شده در نشریات تاثیر مهمی در افزایش استنادگیری دارد

## معیارهای محتوا

- قابل درک بودن چکیده: کیفیت محتوایی مقالات بر اساس اطلاعات ارائه شده در چکیده انگلیسی
- تطابق محتوا با Scope اعلام شده نشریه
- خوانایی

- رد شدن بسیاری از نشریات ایرانی به دلیل محتوای ضعیف
- لزوم داشتن برنامه بلندمدت برای جذب و داوری مقالات با کیفیت
- داشتن معیارهای سختگیرانه برای دریافت و داوری مقاله
- پذیرش مقالاتی با جذابیت موضوعی بین المللی به منظور دریافت استناد از نشریات معتبر پایگاه
- جذب استادان خارجی یا ایرانی دانشگاه های معتبر جهان برای کمک به جذب مقالات با کیفیت .

## نظم

- رعایت نشر به موقع: سه ماه میلادی فاصله انتشار فصلنامه
- اعلام دوره زمانی انتشار نشریه فصلنامه ماهنامه
- زود آیند راهی برای جلوگیری از تأخیر در انتشار
- ویراستار الکترونیکی به جای ویراستاری سنتی
- داشتن برنامه زمانی برای انجام مراحل مختلف نشر (ویراستاری تأیید نویسنده صفحه آرایي بارگذاری در وب چاپ)

## خط مشی نشریه

- پراکندگی جغرافیایی بالا
- مشخص بودن خط مشی سردبیری و داوری
- اعلام نوع داوری
- داشتن اساسنامه و سایر مستندات
- دریافت e-ISSN
- اعلام میزان پذیرش مقاله .
- گذاشتن لوگو روی صفحه های مقاله



## خط مشی نشریه

- مشخص بودن اطلاعات تماس فرد پاسخگو
- ایجاد صفحه پایگاه‌های نمایه کننده
- راهنمایی نویسندگان و داوران
- سیستم رسیدگی به پرسش‌ها و شکایات
- درجه تاریخ دریافت و پذیرش و مدت زمان اصلاح داوری
- درج اطلاعات همه نویسندگان و مشخص کردن نویسنده رابط
- درج محل جغرافیایی نویسندگان و داوران

## وضعیت نشریه

- نقش سردبیر: تاثیر نگارش یادداشت سردبیر
- استفاده از دستیار سردبیر
- دعوت از افراد برجسته به عنوان سردبیر ویژه نامه
- ارزیابی داوران و تشویق بهترین آنها
- نقش سردبیر صاحب نام در جذب داوران سریع و دقیق
- درج H-index سردبیر

## مشاهده پذیری

- قابلیت مشاهده در سطح جهانی
- اقدام برای نمایش دادن در هر پایگاهی
- ارسال نامه و معرفی نشریه دانشگاه و مراکز پژوهشی کشور
- درج چکیده انگلیسی در ابتدا یک فایل تمام متن برای جذب مقالات خارجی
- ترجمه انگلیسی اساسنامه
- لینک دادن نشریات به یکدیگر
- تشویق کردن نویسندگان به اشتراک مقاله خودشان در شبکه های اجتماعی
- ایجاد صفحه در شبکه های اجتماعی

## اهمیت تبلیغ نشریه

- اگر کسی از وجود نشریه آگاه نباشد  
به آن مقاله ارسال نمیشود  
خوانده نمی شود
- پس تبلیغات باید جزء جدایی ناپذیر از زندگی یک نشریه باشد .

## انواع روش های تبلیغ نشریه

➤ تبلیغ غیر رسمی: اشتراک اطلاعات درباره نشریه با مردم گفت و گو کردن (ارزان و کم هزینه)

امضای ایمیل

استفاده از شبکه نشریه (ارسال نشر بهمن جمله و جلسات مهم کارگاه و سایر مراسمات مهم).

اخلاق خوب کارشناس و سایر مسئولان نشر با نویسندگان و داوران

➤ تبلیغات و بازاریابی رسمی (پرهزینه)

تهیه منابع تبلیغاتی مثل بروشور خودکار و توزیع آن در گردهمایی ها

اطلاع رسانی به گروه های بحث

تبلیغات رسمی

برگزاری گردهمایی ها

# انتشار آنلاین

➤ Correct online publication

➤ به معنای قابل جستجو بودن نشریه در گوگل (GOOGLABLE بودن نشریه) .

➤ ضرورت نمایش دادن در گوگل اسکالر

➤ ردگیری استنادهای نشریه در گوگل اسکالر

## زبان

- عنوان به انگلیسی
- مشخصات نویسنده به انگلیسی
- چکیده به انگلیسی
- کلید واژه به انگلیسی
- منابع انگلیسی
- وبگاه به زبان انگلیسی
- متن اصلی به هر زبان (در حال حاضر ۴۰ زبان در اسکوپوس)
- ارائه ترجمه انگلیسی متن یا چکیده مبسوط مقالات در صورت امکان

## اخلاق نشر

- بدرفتاری های اخلاق نشر
- لزوم وجود Publication ethics and malpractice statement
- بررسی مرجعی معتبر مانند COPE
- بیان شفاف بدرفتاری ها و شیوه برخورد نشریه با آن ها



# The most serious issues to avoid

these are the 3 most common forms of ethical misconduct that the research community is challenged with:

## 1. Fabrication

Making up research data

## 2. Falsification

Manipulation of existing research data

## 3. Plagiarism

Previous work taken and passed off as one's own

# داده سازی

ارائه اطلاعات ساختگی-که در واقع هیچ اقدامی برای گردآوری آنها نشده است .

## داده های نادرست/دستکاری داده ها

مشابه داده سازی به معنای دست بردن نادرست در مواد تحقیق، تجهیزات، فرایند ها و ابزار های پژوهشی و یا تغییر و حذف اطلاعات گردآوری شده یا نتایج به منظور دست یافتن به هدف مورد نظر پژوهش

## سرقت ادبی

- رایج‌ترین نوع بدرفتاری علمی
- به معنی رعایت نکردن حقوق مالکیت فکری و رونوشت برداری (عمده یا جزئی) از کار شخص دیگری بدون اشاره به نام او

# راهکارها

- عضویت در نهادهای اخلاق نشر مثل COPE
- تنظیم بیانیه اخلاقی
- اعلام روش برخورد نشریه با بدرفتاری های علمی
- تنظیم کاور لتر نامه همراه با ادبیات روشن
- عضویت در مراجع علمی:

Committee on Publication Ethics (COPE)

World Association of Medical Editors (WAME)

International Committee of Medical Journal Editors (ICMJE)

Consolidated Standards of Reporting Trials (CONSORT)

Guidelines for what a Publication Ethics and Malpractice Statement should adhere to (PEMS)

سپاس از حسن توجه شما